

Job Title – Senior Planner

About the Role

As a Planner, you will play a key role in the successful delivery of our MEP projects by developing, managing, and maintaining detailed project schedules using software such as Primavera P6 or Microsoft Project. You'll be responsible for ensuring all project documentation is accurate, compliant with company procedures, client requirements, and industry standards. Working closely with project managers, engineers, and contractors, you'll ensure schedules reflect client specifications and site conditions.

Key Responsibilities

- Maintain accurate project documentation, ensuring compliance with company procedures, client requirements and industry regulations
- Identify, assess, and report project risks, delays and potential issues, suggesting mitigation strategies and corrective actions
- Track project process, monitor KPIS, and prepare reports for stakeholders, including EVA
- Develop, manage and update detailed project schedule for MEP projects using project software such as primavera p6 or Microsoft project
- allocate resources
- collaborate with PMs, engineers and contractors to ensure that project schedules align with client specifications and site conditions
- create project specific work breakdown structures, defining tasks, timelines and key milestones

What We Offer

- Competitive Salary
- Benefits including pension, healthcare plan, employee discounts, free financial advice, 28 days holiday entitlement
- Progression & Development